
District 16 Business Meeting Minutes

Date: November 12, 2025

Location: Zoom

Attendance: 14 eligible voters

1. Call to Order

DCM Kathleen S. called the meeting to order and opened with the Serenity Prayer.

- Tradition of the Month (Long Form): Read by Kelly K.
- Concept of the Month (Long Form): Read by Tracy S.
- New GSRs: Mike D. and Alex E. were welcomed.
- Visitors: None present.
- Eligible Voters Count: 14 eligible voters present.

Kathleen thanked all members for their continued service to District 16. She noted that the agenda included attached links to the DCM, Secretary, and Treasurer reports for use during the meeting.

2. Approval of Previous Minutes

The October 8th meeting minutes were read and approved.

- Motion: Kelly K.

- Second: Taylor
 - Vote: Unanimous approval.
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3. Elected Officer Reports

DCM Report – Kathleen S.

Kathleen thanked everyone for their support during her term. She reported:

- District 16 Guidelines and Procedures have been approved and posted.
- Lori will need the final file for the webpage.
- The Service Fair was successful.

Kathleen concluded by expressing appreciation for everyone's continued commitment to service.

Secretary Report

No report submitted.

Treasurer Report – John F.

John presented both the [October 2025 Treasurer Report](#) and the [Proposed 2026 Budget](#) (attached).

<https://drive.google.com/file/d/11jqnYckXNxz3nFA7az8MroUe94GNuUBN/view?usp=drivesdk>
Key points:

- White Can Donations are decreasing; GSRs were asked to share this with their groups to encourage contributions.
- Monthly Treasurer Report:
 - Motion to Approve: Lori
 - Second: Terry
 - Vote: Unanimous approval.
- 2026 Proposed Budget:
 - Discussion included clarification of columns, increases, and corrections.
 - Correction noted for Tech Outreach Expense, already reflected in supplies.

- o Questions discussed regarding travel and storage expenses:
 - Lori noted higher travel costs expected in 2026 due to out-of-state events.
 - Kelly inquired about storage; John clarified the new storage unit location and rental costs.
 - Rain and Jane raised questions on travel and tracking expenses versus proposed; John explained reconciliation procedures.
 - o It was noted that expenditures beyond the budget require district membership approval.
 - o Motion: Tabled for corrections before approval.
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4. Budget Treasurer's Report – Rain

- Conducting an audit to reconcile Treasurer's Report with bank statements.
 - Secured online access to the bank account.
 - Requested GSRs verify their group contributions are correctly recorded.
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5. LDCM Reports

- LDCMA: Open – No report.
 - [LDCMB](#) – Penelope: Thanked Terry, Kathleen, and others for their support.
 - o Announced Unity Meeting on December 6th at 3 p.m. at her home.
 - LDCMC: No report.
 - LDCMD: No report.
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6. Appointed Committee Reports

- Access: Open – No report.
- Archives – Jennifer A.: Reported a busy week and a successful service fair. Requested all GSRs provide group histories.
- Corrections (Women) – Molly: Not present.
- [Corrections \(Men\)](#) – Todd:
 - o Reported success in meetings at men's facilities.
 - o White Can donations have been instrumental in supplying literature.
 - o Thanked Kathleen for her service.
- [Treatment](#) – Randy S.: Outgoing Chair.
 - o Provided report for incoming Chair Buffy (absent).
 - o Discussion on meetings at ARC Ready House—unclear whether these are AA meetings or internal facility programs.
 - o Buffy will investigate further next month.

- Events: Open. Terry reported strong team engagement and explained the importance of district events.
 - Grapevine: Open.
 - Public Cooperation/Professional Community: Open.
 - Liaison: Open.
 - [Tech Chair](#) – Lori: Attended National AA Tech Workshop (Zoom); shared that District 16's systems are on track.
 - Central Office Liaison – Diana:
 - Reported on Central Office Meeting (Nov 1).
 - Encouraged GSRs to attend and support Central Office.
 - SOSM – Laura:
 - November 1 Speaker Meeting: Successful, though attendance was lower (possibly due to World Series playoffs).
 - Financials: \$368 from raffle; \$233.04 from 7th Tradition.
 - Thanked AYP for their energy and contributions.
 - Next SOSM: February 28, sponsored by Just for Today group.
 - New Cake Auction Committee forming; event begins at 5 p.m. before the meeting. [Report attached](#)*
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7. GSR Reports

- Doug G.: Report attached.*
 - Lori S. (Women of Worth): [Report attached](#).*
 - Taylor (AYP): Conference report attached.*
 - Caitlin (Stick with the Winners): [Report given and attached](#).*
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8. New Business

[Storage Unit Motion](#) link:

- Motion to approve \$150 to bring the storage unit current and paid through end of 2025.
- 2026 annual storage expense listed as a line item in the Proposed Budget.
- Motion: Terry
- Second: Lori
- Vote: 14 in favor, unanimous approval.

Future Meeting Format:

- Rain asked whether meetings will remain on Zoom or return to in-person.
 - Penelope will discuss this at the Unity Meeting in December.
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9. Adjournment

- Motion to Close: Rain
 - Second: Terry
 - Meeting closed with the Responsibility Statement.
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Attachments

1. DCM Report – Kathleen S.
 2. Treasurer's Monthly Report – John F.
 3. Proposed 2026 Budget – John F.
 4. GSR Reports (Doug G., Lori S., Taylor AYP, Caitlin)
 5. Motion Regarding Storage Unit
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