

District 16 Business Meeting Minutes

November 8, 2023- Wednesday

Roll call

- Reader for Long Form Tradition Eleven/ Reader for Long Form Concept XI
- Any New GSRs or Visitors
- Secretary will now take a count of the eligible voters-
- Corrections/approval of October 11, 2023 meeting minutes: motion/second/vote simple majority
- Treasurer Report- Katie S, Treasurer October 1-31, 2023 Financial : any corrections/additions to the report- is there a motion to accept/second- simple majority required

District 16 Business Meeting 11/8/23 Treasurer's Report

As of October 31, 2023 we had an account balance of \$7,68.74 which included Literature Fund of \$843.33, Speaker Meeting Fund of \$1782.25, Prudent Reserve of \$1250 leaving an available cash balance of \$3773.16. During the month of 10/23 we had income of \$423.02 and expenses of \$284.18. I'll post in the chat a simple spreadsheet of income/expenses for the month of 10/23. This will be my last treasurer's report as I've tendered my letter of resignation in hopes of securing a more suitable position as PI/CPC chair.

Thank you for letting be of service,

Katie S, outgoing treasurer

Income and Expenses- in the Chat??

Old Business

- 2024 Proposed Budget- **Passed 20/0**
- Motion One-Jo B.- **Motion was presented and discussed. Agreed to re-write and re-present at December meeting.**

New Business

Introduction of new DCM

1. DCM -Kathleen S. 2025

2. LDCM A-Jillian S. 2024

3. LDCM B-Lisa G. 2025

4. LDCM C-open 2024

5. LDCM D-open 2025

6. LDCM E- Ash S ASL/Linguistic 2024 (by acclamation)- **LDCM-E resigning to take on Area position. Ash nominated and willing to stand for position. Ash service resume presented. Ash takes position by Acclamation.**

Sophia P. 2023 resigned for Area position

7. Secretary - Michelle M. 2025

8. Treasurer - Jo B assumes Treasurer position until 2024 (by acclamation)- , Katie S resigned 2023

9. Alternate Treasurer - 2025 - Per District 16 Guidelines, revised 2023, in the absence of an elected Alternate Treasurer, the current DCM will be the second signer on the District bank account.

10. Access - open 2025

11. Archives - Jennifer A. 2025

12. Correction Facilities M - Phil B. 2024

13. Correction Facilities W - Lea W. 2024

14. PI/CPC- Katie S 2024, Jo B Resigned to move to treasurer

15. Treatment Facilities - Randy S 2025

16. Grapevine - Patty T 2025

17. Events - open 2025

18. SOSM - Garrison M.2024

19. Technology - open 2025

20. Telephone/Hotline - Thomas K. 2024

There is interest in the Treasurer position. This position is a rotating position in the even years. At this time we are open for nominations for Treasurer.

* Reminder: Officers/Committee Chairs/GSRs please keep verbal reports to two minute speak time

* Full written reports please submit to Secretary/DCM before the business meeting - thank you

9. Officer Reports

Secretary- Mike B.

Treasurer- Katie S.

Alternate Treasurer - Ellen W.

DCM- Ken J

[Final Report](#) November DCM report 2023

October 11 -November 6th, 2023

In conversation with newly elected DCM Kathleen S., Ken J.'s, Memory was jogged that there was no DCM report. Ken J. forgot and here it is. Sorry for any inconvenience. I remember giving a report, however, that was my last message report that was sent to the secretary.

Here is what went on- District 16 held the Odd year rotation elections on October 11th this procedure was conducted by Area 58 past delegate, Anne M., Using the Third Legacy procedure. The following took place:

Rotating in Odd years DCM: Kathleen S. (2025), LDCM-A Jillian S.(2024)(filling open position), LDCM-B Lisa G. (2025), LDCM-D open (2025) Secretary Michelle M. (2025), Alternate Treasurer (open) (2025)

Resumes will be taken for committee chairs through Sunday November 5th 2023. please send service resume to DCM - dcm@medfordareaaa.org

Met with newly elected DCM on October 16th At central office to begin the transition process. The first meeting computer exchanged hands. talked about the different email addresses and seeing that communication on emails and registering with Area 58 will be established . Ken J. Contacted newly elected LDCM-A and LDCM-B for their contact information and pass that on to the Area 58 registrar. DCM information also sent in. The webmaster checked in and informed email addresses were taken care of. Secretary and the newly elected secretary are working together. I need to check on status. DCM Kathleen will check.

October 14th Ken J. participated in the PI/CPC committee startup and packet assembly. Held at the Central office from 9:00 a.m. to 11:15 a.m. by the PI/CPC chair five individuals in attendance.

Ken J. checked in with the archivist on status for committee chair. The archives chair is appointed for an 8-year term beginning 2017. will fulfill the odd rotation 2025.

DCM Kathleen S. continuing transition to familiarize with computer with assistance from Grapevine chair.

October 25th DCM Kathleen checking on LDCM's funds per assembly. \$175 is available per assembly and needs to be run by the treasurer for availability of funds. If LDCM holds two positions LDCM/GSR only \$175 is available per assembly if qualified by the treasurer.

Minutes arrived from secretary - reviewed by both DCM Kathleen S. and Ken J. - and sent back to secretary for distribution for the district body to review for the upcoming business meeting in November.(check period Oct.25-28)

Communication continued for transition via phone and texting. Next in person November 6th Central office 9:30 a.m.

November 5th resume deadline here. Received two committee chair resumes. Treatment facilities and PI/CPC.

November 6th meeting Central office 9:30 a.m. - meeting centered around November 8th agenda, committee chair resumes, two resignations of elected positions(treasurer, LDCM-E), verbal for committee chair via phone call at meeting(grapevine), and recommendation for LDCM-E (Linguistics) election under new business. Old business- 2024 Annual Budget proposal,White can motion from the October 11 business meeting. Also accepted resignation of PI/CPC position.These items were from emails to the District computer and follow up phone conversation.

November 7th treasurer report received in written form with detailed expenses attachment.

Best of my ability,

Ken J

Rotating DCM 2021-2023

LDCM Reports -

LDCM A - Jillian S

LDCM B - Lisa G

LDCM C - OPEN

LDCM D - OPEN

LDCM E - Ash S (Linguistics/ASL)

10. **GSRs and Linguistics Reports** - virtual hand raise

11. **Committee Report**-this is the time for outgoing Chairs who would like to say a few words

Access - Debbie B.

Archives - Jennifer A.

Correctional Facilities Women/CFW - Lea W.

Correctional Facilities Men/CFM - Phil B.

Cooperation Treatment Facilities/CTF - Randy S

Events - OPEN.

Events SOSM - Garrison M.

Grapevine - Terry C

PI/CPC - Public Information/Cooperation with the Professional Community - Jo B.

Technology - Nick J.

Telephone/ Hotline - Thomas K

12. **Liaison Report** - District 16 Michelle M.

13. Motion to adjourn: m/s/v

14. Responsibility statement