

DISTRICT 16 BUSINESS MEETING MINUTES
Smullen Health Education Center - Room 104
Dec 19th, 2012 – 7:00 p.m.

Roll call by sign-in sheet:

Kelly K., DCMC; Carrie H., LDCMA; Craig C., Secretary; Wayne T., Treasurer / Central Office Liaison; Ian C., Schedules Chair; Debbie C., Website Chair; Tanea B., PI/CPC Chair; Lisa G., PI/CPC Alt Chair; Susan H., Grapevine Chair; Gail J., AI-Anon; Barb R., GSR; David D., GSR; Laurel G., GSR; Patrick M., GSR; Perry C., GSR; Rachel J., GSR; Rick F., GSR; Rob S., GSR; Robert R., GSR; Trisha, GSR; Ann J., AGSR; Dobey, Visitor; Carey D., Visitor; Felicity L., Visitor; Marsha L., Visitor;

Open meeting with the Serenity Prayer

Introduce New GSR's:	Rachel J.	GSR, Crack of Dawn, 7:00 a.m. Monday thru Saturday Presbyterian Church Siskiyou & Walker in Ashland
	Laurel G.	GSR, Step Into Life, 5:30 p.m. Monday, Step Study Christ Unity Church, 540 N. Holly, Medford, OR 97501
	Trisha	GSR, Valley of the Rogue Group, 7:00 p.m. Saturday RVMC, Carpenter Room, 2825 E. Barnett Rd, Medford, OR 97504

Reading of the 12 Traditions: Carrie H.

Reading of the 12th Concept: Barb R.

Approval of the meeting minutes – Craig C.

Motion to approve November 2012 Business Meeting Minutes made by Rob S., Seconded By: Robert R. **Passed**

Treasurer's Report – Wayne T. (Standing In):

Motion to approve by Tanea B., Seconded By: Robert R. **Passed**

These are the activities for the period of 11/19/12 through 12/19/12. The District 16 Beginning Balance was \$5432.07. The Total Income for the District was \$655.00. The Total Expenses for the District were \$484.50. This leaves the District with a Net Income of \$170.50. The District's checking balance as of 12/19/12 is \$5602.57. When the \$1,250.00 Prudent Reserve is subtracted, the District is left with a Working Balance of \$4352.57.

Announcements: Check Web Site for updated information.

Committee Reports:

Access Committee (AC) – OPEN – No one stood for the position.

Archives – Laurie H. – Not Present. No Report.

Cooperation with Correctional Facilities (CCF) – Carmen K. – Not Present. No Report.

Kelly K. sent an e-mail to Carmen K. The response I received was; she took the position because she had worked at the jail before. She thought that she could get the meetings back into the jail. When that did not happen, she did not really know and isn't sure at this point what else she could do here at the district level. Kelly K. e-mailed her back to find out if she is giving the position up or trying to figure out what she is intending to do. At this point Kelly K. has not received a reply.

Cooperation with Treatment Facilities (CTF) – OPEN – No one stood for the position.

Telephones – Lorry H. – Not Present. No Report.

Schedules – Ian C. – Present. No Report.

Kelly K. introduced our new Schedules Chair: Ian C. Kelly K. Also gave us a current update concerning the schedules.

We are about to go to press. I have sent one copy to the printer and they sent us back this proof. I sent out an e-mail for those of you who are on my list to have you submit to me any changes. I have not received any of those back. I will pass this proof around, please make any corrections to your meeting. We should have new meeting schedules at the beginning of next week. We will place extra schedules at the central office so, you can pick them up.

Website – Debbie C. – Present.

Hello. My name is Debbie and I am an alcoholic.

I sent out an e-mail letting people know to look at the website, to check your information out, and if there were any changes to send an e-mail to the webmaster on the District 16 Website. Merry Christmas and Happy New Years to everyone. Thank you.

Public Information / Cooperation w/ the Professional Community (PI/CPC) Chair – Tanea B. –

Happy Holidays, and whoot, whoot, to you all. My name is

Thank you all for the fantastic participation at the 11th tradition workshop on Sunday. What a fantastic turnout and great discussion, not to mention fabulous cookies. In the sharing session portion I was very moved when an out of state member shared her personal introduction to alcoholics anonymous. AA found its way into her life through a paper grocery bag, our message of hope was carrying her groceries. It got me to thinking about how I came in contact with AA, when had I first heard about this anonymous society and I want to know yours. Please share your first introduction to AA as it may relate to our communication to the public. I would like to get some new ideas on how to reach the general public with our message of hope. We would appreciate this information through an email or a handwritten note. This is not intended to be a discussion and it will not take up any time here at the District meeting. You and your group members are encouraged to use the email address on the District 16 webpage or you can email me directly at taneeb@hotmail.com.

The Jackson County Library System has a plethora of AA Big Books in fact 13 out of the 14 are available to the public at this time. The update on PSAs for television is as follows: I have been in contact, as outlined by GSO, with our Area PI Chairperson to see if they currently have any communication with our local television stations and they do not currently have anything set up. An initial email to all of the local TV stations about running the PSA's and requesting specific format request has been sent.

Next month we plan on having a packet available here at the District meeting for individual members to take to their personal physician to help educate their physicians on what AA is. More details on this next month. I didn't want to throw too many things out at everyone all in one report :)

Lisa and I have been discussing the action plan for your Public Information, Cooperation with Professionals Committee and we will be available after this meeting to share some of these ideas. The Committee efforts will be focused on delivering the pamphlet display racks, an inherited project from the previous committee, to areas identified by GSR's and other group members as brought to the attention of the committee.

Thank you all for your love and service along with your continued patience! We are all on the same boat, we may just have a different view, so let's enjoy the ride~~~
Tanea B.

Public Information / Cooperation w/ the Professional Community (PI/CPC) Alt Chair – Lisa G. – Present.

I am Lisa and I am an Alcoholic. Input is included in the PI/CPC Chairs' Report.

Grapevine – Susan H. – Present.

My name is Susan and I am an alcoholic.

This is a new job to me. I got it three months ago and I have not been to this meeting for a couple months because I wasn't able to get here. At one of the assemblies I attended, I cannot remember the month, I spoke with Anne M., the area 58 Grapevine Chair and she recommended that I go to the website and familiarize myself with the information. I am concerned about what this job entails. I haven't done that yet and I am planning to go to the next assembly to attend anything related to the Grapevine.

Susan H. Asked Kelly K. – if they shared any information at the November assembly?

Kelly K. Responded – Yes they did have small groups and I did take notes for you. Kelly K. passed her the information that she had from the November assembly.

Susan H. Asked if they were going to have small groups at February Assembly?

Kelly K. replied – No.

Susan continued her report stating that she will look at the information given to her. Thank you.

District 16 Liaison to the Central Office - Wayne T. – Present.

I am Wayne T. and I am an alcoholic.

We had a meeting the first Saturday of the month but, I did not go. I was looking for a copy of the minutes from the meeting but, I was told that the Secretary didn't show it either. So, there are no minutes. Honestly, I was down there today. Everything seems to be working well. They could use some schedules but, that's about it. Thank you very much.

AI-Anon – Gail J. – Present.

Good Evening, My name is Gail,

I did bring some schedules and next month we will have some new meeting schedules. I would like to introduce my replacement Felicity Lynn. This is my last meeting. I would like to thank all of you for being so warm and welcoming. It has been such a nice experience. Thank you all so much.

DCMC: – Kelly K. –

Good evening District 16! I am Kelly your Alcoholic DCMC.

I am in the process of getting new District Guidelines printed up. Thank you all for your patience. I have been talking about this for months and I am finally almost ready to go to print. There are very few changes that I am aware of but there is one thing I would like to get a sense of the body about. I will be bringing that up in New Business. For sure I will have copies by January District Meeting.

We have a change of Schedules Chair; Ian C. will be taking over the position. I am sending around a proof for changes and we should have current schedules by next week.

I would like to attend PRAASA the first weekend in March. It is in Boise Idaho and I will be asking for the committee's blessing and Money also during New Business. I plan on driving and sharing a room with a DCM from Portland so the cost shouldn't be too great.

Thank you all for your service, Kelly K.

LDCMA – Carrie H.

My name is Carrie and I am an alcoholic.

I had the opportunity to do a few things this last month. One to be of service to our District and the other was that I went out and visited one of the Ashland groups a couple Thursdays ago and it was a great experience. I visited the Siskiyou Group Thursday Night meeting and it was pretty interesting. I went in just wanting to talk to the person in the schedule who was listed as only a contact and it said "Not GSR". So, I said okay I am just going to be cool here. I did not even want to use the word "GSR". I started to speak with one lady and another woman came up and said "Our group needs a GSR and I am really interested in doing it!" So, hopefully with any luck at all she will be here in January as a new GSR for that group. I thought that was really cool. I am planning on getting to another meeting, perhaps two, before the next business meeting. Thank you for letting me be of service.

Area A: (Ashland, Phoenix, Talent.) Group Reports:

No Reports.

LDCMB – Shawn J.

Not Present. No Report.

Area B: (Medford) Group Reports:

No Reports.

LDCMC – OPEN – No one stood for the position.

Position Vacancy. No Report Possible.

Area C: (Prospect, Butte Falls, Shady Cove, Gold Hill, Eagle Point, White City, Central Point, Jacksonville, Ruch, Applegate.) Group Reports:

No Reports.

Old Business: Elections

Treasurer:

Marsha L. Sobriety Date: March 22, 1980. Has had extensive experience in Southern California with Treasurers Positions.

Kelly K. – Asked for	All Those in Favor All Those Opposed	All Hands were up. No Hands were Raised.
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Marsha L. was accepted into the position of District 16 Treasurer for current term ending November 2014. Wayne T. will exchange all turn over information to Marsha L. after the meeting. Welcome to the District 16 Committee Marsha L.

Thank You Wayne T. for your commitment and service to District 16.

LDCMC: No one stood for the position.

New Business:

District 16 Guidelines Amending and Updating

Kelly K. – Started by reading out of the District 16 Guidelines.

Page 4, II. AMENDING AND UPDATING

Responsibility of making revisions to guidelines that reflect any changes in current practice belongs to the DCM. The District Secretary shall reprint, make available for the web, and distribute the Guidelines to each group and each District Committee Chair at the request of the DCM.

Changes that will be updated or amended by Kelly K.

*Page 6, Item IV Duties and Responsibilities of District Officers, C. Secretary

“Attends monthly District meetings and records meeting.” Adding to the end of the sentence: “if electronic recorder is used.” Sentence will read:

“Attends monthly District meetings and records meeting if electronic recorder is used.”

Page 9, Item V Duties and Responsibilities of Service Committee Chairs, F. Correctional Facilities Committee (CF) Men’s Chair and Women’s Chair

“Currently meetings are held on the 2nd, 3rd, and 4th Wednesday of the month at 7p.m at Jackson County Jail.”

This sentence will be removed because it is not current practice.

Page 11, Item VII District Policies, A. General Business Meeting Procedures

“The business meeting shall be conducted as a non-smoking meeting.”

This sentence will be removed. It is no longer necessary. Redundant.

Page 10, Item V Duties and Responsibilities of Service Committee Chairs, J. Schedules Chair.

Adding a new bullet point to the Duties and Responsibilities for the Schedules Chair so, it will reflect our current practices. “Change in Schedule format to be approved by the Committee.”

Kelly K. – I want to take a sense of the body to make sure that you feel that this is our current practice and that you feel that it is okay to add that to our current District 16 Guidelines?

Tanee B. – I agree with that statement. It is current practice.

Kelly K. – Is there anyone who is opposed to that?

????? – Clarification. When you say change in the format are you saying in the way that the schedule is printed?

Kelly K. – Basically, let's say changing the size of the paper. In Past years it has been about the size of the font, whether it is readable or not. All that stuff has been discussed at great lengths among us. It is not just up to the Schedule Chair to make those decisions.

Susan H. – Because we hear members talking at our own meetings about these things and we want to make sure that the information gets back here to be discussed. So, it has to be a group effort.

Tanee B. – Just to reiterate what Kelly K. was saying about changes, It sounds kind of funny. Why doesn't the Schedules Chair get to make those changes to the format? To me, it is like the upside down triangle. The groups are the ones in charge. The groups are the ones that contribute the money to the District. The groups are the ones that are handing the schedules out at the meetings. They are the ones that ultimately should decide if we are going to change to bubble font or if we are going to change to Tahoma font. All of these things seem silly but, it affects the general fellowship and the groups are in charge. The service positions at the district level are to be of service to the groups themselves and not really dictate that "This is how it's going to be!" It is more to represent an idea of "This is what I would like to do. What do you think about it?" As a Schedule Chair, prior to any big change, is to use that type of approach. One of the most costly things we do as a District is paying for the cost to print the schedules. So, it is important that everything and everyone is together before we go to print.

Craig C. – Is there anything else that we can add to that concerning changing printers? That a request comes to the Board, prior to jumping all over Jackson and Josephine Counties changing printers at will.

Kelly K. – What do you think of that?

Debbie C. – To be prudent with the funds we have. It might not be a bad idea to periodically every year or at the end of the year, just review our policies such as our insurance and other stuff like this. Is it a good product? Are we getting what we want for the dollar that we are spending? To be a good steward of the fellowships money, that is what I would want.

Tanee B. – That might fall under finance and perhaps, a responsibility for our Treasurer, not for the Schedules Chair.

Debbie C. – That makes sense.

????? – Who is our new printer?

Kelly K. – Minuteman Press is the new printer.

Susan H. – I remember last year when the schedules were printed in Red for the quarter. We not only recognized it but, all of the members of the fellowship just went crazy. They couldn't believe it. The person who is in charge of the schedules needs to make those types of decisions and other things.

Kelly K. – Yes, I think that the Schedules Chair is a trusted servant so, they have to have some say so to do their job and they work very hard at it. But, my intention for this addition to the guidelines is so somebody doesn't go through and completely redo this format without approval and then go to print.

Tanee B. – Because it is not written right now, someone can make any and all changes they want to and then print it.

Kelly K. – Then how many members are going to come back and complain that their schedule doesn't look the way it used to anymore?

Trisha – I would vote that we not make the Schedules Chair not make any major changes to the schedule without taking it to the Committee and minor discretionary adjustments would be alright.

????? – Who defines a major or a minor change?

????? – It seems that for 12 minutes that we are being asked to delineate and define all the exceptions and so forth. This isn't necessary because it is going to end here sooner than we have been having this discussion.

Tanee B. – Just for clarification. You are saying that you don't feel that additional notations are necessary or that current practice should be documented?

????? – The notation that she has is fine.

Tanee B. – Perfect. Thank you. I agree with that.

Kelly K. – Does anyone else have any thoughts?

Ok, this does not require a motion but, I am asking for a sense of the body.

I will read it again.

“Change in schedule format to be approved by the Committee.”

All in Favor
All Opposed

All Hands were raised.
No Hands were raised.

“Change in schedule format to be approved by the Committee.” Will be added to the District 16 Guidelines on Page 10, Item V Duties and Responsibilities of Service Committee Chairs, J. Schedules Chair.

PRASSA

Kelly K. – Requested approval and Financial authorization to attend PRASSA in Boise, Idaho. As DCM, Kelly K. is funded to go to PRASSA if we have the funds available. At this time, the Treasurers Report indicates that funds are available to fund the DCM for attendance to PRASSA.

Kelly K. – has estimated that it will be 500 miles to Boise, Idaho.
She is looking at \$240.00 for fuel.
The room will cost \$300.00 but, Kelly K. Is planning on attending with another DCM out of Portland So, the room rate will hopefully be \$150.00.

Total Estimated Cost \$390.00 to \$540.00 depending on roommate.

Trisha – moved to vote. Debbie C. Seconded.

All in Favor
All Opposed

All Hands were raised.
No Hands were raised.

PASSED

November 2013 Oregon Area 58 Assembly in Grants Pass, OR

Tanee B. – I had an idea and I would like to get a sense of the body to see if I will move forward on it. Looking at the amount of money that the district has minus our prudent reserve, (thanks to the wonderful Treasurers report from Wayne T.) and also noticing that we have a few open positions at the District and that it might help build some Unity and it might be Killer Fun and it will help people who already have a position get an idea about it when we are not usually kind of invited. If we start to plan a Field Trip for the November 2013 Oregon Area 58 Assembly in Grants Pass, Oregon. If we could rent vans or charter a bus to help take the Committee members, GSR's, and even members who are interested in general service to the Assembly. The November Assembly has the Round Tables. They have the same Committees that we have at the District level. The Area Chairs set up the presentations to help the DCM's and the GSR's back in their local area. The visitors will not have a vote and there is no admission charge. I would like to make this happen. This is something that we can be working on now to draw attention from the fellowship.

There was further discussion and the result was the following motion:

Tanee B. – I would like to make a motion to create a November 2013 Outreach Committee. The Intent / Purpose: is to

help draw attention to the upcoming Assembly and to provide outreach to the groups. There is no financial impact. Meetings will be held after the District 16 Business Meetings.

Kelly K. – The first thing that I am going to ask is:

Is this Urgent?	9
Or Administrative?	2

Minority Discussion

Lisa G. – We already have a number of open Committee positions.

Carrie H. – The reason I feel this way is, if I was to take this back to my group I know that they would feel that this is pretty much a light weight subject and nothing as far as what I can see that would be decided tonight, we could decide it in a month. This would be the perfect thing to take back to our groups to see how they feel about it. It would generate some excitement by bringing it back to them. If we vote today or we vote in a month, the vote is not going to make that big of a difference in the aspect of the timeline of something coming up in November of 2013. This is why I chose the minority vote. Thank you.

Kelly K. – Is there anyone who voted for the motion and wants to change their vote?

No one chose to change their vote. We will vote here tonight.

All of those in Favor of Tanea B.'s Motion Raise your Hand.	14
All of those Opposed to Tanea B.'s Motion Raise your Hand.	2

MOTION PASSED

Table Tents / Cards

Susan H. – I have been at meetings in the past where they have had cards made that would say something like “What You Hear Here and Who You See Here STAYS HERE!!!” and it was in the front of the room where you could see it. Using that idea but instead of that saying how about something with the District 16 Website printed on it. It could be placed up front when someone is sharing, so it would be seen.

Kelly K. – Are you talking here at District or at someone's meeting?

Susan H. – Here and at every meeting!

Kelly K. – I would think that would be up to the meetings if they wanted it or not.

Tanea B. – Maybe the District could make the cards and the GSR's could take the table tents back to their meetings?

Craig C. – You can develop a hard stock table tent with an area on one side that indents at the top into a pocket 11/2" x 3" so it will hold the meeting schedules upright, Then you can print the District 16 Website across the flat area on the other side. Just a thought.

Susan H. – Is going to research what the cost is to put together a Table Tent that will hold some meeting schedules and will have the District 16 Website printed on the front.

8:07 p.m. Kelly K. asked is there is any further business. There being no further business. Rob S., Motioned to adjourn the meeting. Motion seconded by: David D. Passed Unanimously

Respectfully Submitted: Craig A. Coggins
Digital Recording erased.